

The BCLMA is pleased to present its 2010 Educational Conference at the River Rock Casino Resort in Richmond, BC!



“We’re on a Roll!”

The economic climate of the past 18 months forced businesses to take a hard and fast look at their operations and identify areas to fine-tune processes to improve the bottom line. With the economy now showing signs of recovery, organizations embrace some optimism while remaining cautious. BCLMA’s 2010 conference theme, “We’re on a Roll!” is not about taking a gamble on your business; rather, it’s about maintaining momentum while still looking ahead to the future and considering ways to promote growth and ultimate success. “We’re on a Roll!” is not about risk, but about efficiency. Whether it’s succession planning, communication styles and business development, or a new IT function, you will leave the 2010 conference with solid strategies with which you and your firm can keep a comfortable pace while bravely implementing innovation and creativity.

About The Conference

The BCLMA has always committed to presenting its members with valuable opportunities for professional development. “We’re on a Roll!” will provide a day and a half of highly-focused, top-notch learning, relationship building and networking. First-rate speakers will share innovative insights for sound legal management and administration. You will return to your firm with fresh perspectives that will strengthen your business plan and foster firm success.

“We’re on a Roll!” is an exciting and ambitious project on behalf of the Executive as well as a team of dedicated volunteers who work with knowledgeable speakers and generous sponsors. The benefits of the 2010 conference coincide perfectly with our traditional educational roster, though on a larger scale. We have combined our 2010 educational strategies into this terrific event.

Who Should Attend

Law firm managers and supervisors who want to learn more about current trends and developments in today’s legal industry in order to manage and promote their specialized areas with maximum proficiency. Delegates will gain knowledge from Session Leaders in an auditorium setting, as well as from each other in small, intimate and interactive workshop groups in breakout rooms together with Workshop Leaders.

Early bird registration is encouraged as some session rooms have limited seating. Register today!

Gary Carter
Conference Chair

John Hawke
BCLMA President



BCLMA Conference: We're on a Roll! • October 29 - 30, 2010

FRIDAY, OCTOBER 29

General Session 1 | 9:00 am - 12:00 pm | Fraser Room

Current Trends in the Legal Profession

and

Succession Planning for Management

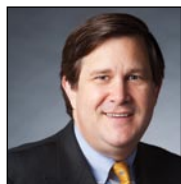
Presented by Blane Prescott

Senior Vice President | Hildebrandt Baker Robbins

Session Overview:

Part 1 – Current Trends in the Legal Profession: It's obvious that law firms need to adapt to a rapidly evolving economy in 2010 and beyond. This session will discuss the impact of the economy on the legal profession and the changes it is producing. Will the internal structures common to law firms over the last twenty years survive? What changes are leading firms implementing? What are the practice and geographic trends emerging in the profession? We will discuss the accelerating segmentation of the legal market that is focused on quality not size, examine the changing client buying patterns that are driving segmentation, and evaluate the importance of leadership in an economic recovery.

Part 2 - Succession Planning: It has long been said that the single most important factor in both successful and failing firms is leadership, or the lack thereof. Yet despite the importance of leadership, whether in firm management or client development, law firms routinely struggle with the need to plan for and implement succession plans. This program will focus on the common problems, and most successful techniques, for addressing succession planning in law firms. This will include the topics of leadership development, client transitioning, incentives for succession planning, and retirement planning.



Blane Prescott is a Senior Vice President of Hildebrandt Baker Robbins and consults with law firms and other professional service firms throughout North America, Asia and Europe. He has experience with more than 1,200 firms, helping them with strategy, management and leadership issues, merger negotiation and assessment, and compensation. He is based in Hildebrandt Baker Robbins' San Francisco office.

Areas of Expertise: *Strategic Planning, Mergers & Acquisitions, Finance, Management & Governance, Compensation.*

Professional Experience: *Mr. Prescott was a Partner and a member of the Executive Committee of Hildebrandt International for 12 years before serving as the Managing Director of a 1,200-lawyer international law firm. He rejoined Hildebrandt International as a Partner in 2002.*

Speeches and Publications

Mr. Prescott has extensive speaking experience with groups both in and outside the legal profession. He is a founder of the Hildebrandt Institute, and the author of more than 75 articles on law firm issues. His articles have appeared in The American Lawyer, The National Law Journal, The ABA Journal, The New York Law Journal, and numerous other publications.

Blane Prescott | 415-956-9191 | brprescott@hbrconsulting.com | www.hildebrandt.com

****Administrators/General Managers might consider whether their Managing Partners would find certain value in this General Session 1. Administrators/General Managers are encouraged to invite their Managing Partners to accompany them to General Session 1 at the Half-Day Registration Fee. Managing Partners are included in the 'Member Firm Representative' category of the Registration Form.**



Workshops | 1:30 pm - 4:00 pm

Workshop A | TBA Room

Social Media Success: Practical Advice for Legal and Professional Conduct in the Online World

Presented by Susan Van Dyke, Principal | Van Dyke Marketing & Communications, and Nicole Byres, Partner | Clark Wilson LLP

Session Overview:

Part 1 – The Power of Social Media

This session will review various, important aspects of law firm marketing:

- How to manage and maintain online relationships
- The PR Value of Social Media: How real-time citizen journalism is changing the playing field and how we consume news
- When the Media Call: When and where social media can help
- Legal Marketing Strategies and Emerging Trends: Expanding your brand and increasing client retention
- Scanning the Landscape: What other firms are doing and should you care



Susan Van Dyke recently completed two terms as president of the Legal Marketing Association's Vancouver Chapter and is the only Canadian to serve on its international board. She and a colleague helped develop wide-spread, positive changes to the marketing rules of the Law Society of British Columbia during her presidency (2008, 2009).

Susan's effect on the influential world of marketing and communications began in 1991 and has focused on the demanding legal-services field since 1995.

She works with managing partners, lawyers and marketing professionals in firms of all sizes. She helps improve the profile of firms and lawyers, and manages communications projects that involve mergers, branding, media relations, advertising and websites. She also advises on business development plans, including their development and execution.

Susan was the senior marketing professional with two mid-sized law firms and in the Vancouver office of a national firm. She speaks on marketing issues, trains lawyers and staff and has been featured in local and national business publications. She is a columnist for Slaw, an award-winning cooperative legal weblog, and the Canadian Bar Association's online resource, PracticeLink, and is regularly interviewed on legal management subjects.

Susan lives in Vancouver, British Columbia. She has two boys who still don't understand what their Mom does for a living, only that clients are really, really important.

Susan Van Dyke | 604-876-7769 | svandyke@telus.net | www.vandykemarketing.com



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Part 2 – Working in a Law Firm: Employees' Rights, Employers' Responsibilities

- Defamatory or Derogatory Remarks: What are the risks and liabilities for employers/employees and what legal recourse do firms have?
- Privacy: Issues in employee surveillance and monitoring, what rights do employers have to scrutinize employees' online presence?
- Lessons Learned: Discussion on the impact of recent cases where social media and employment law have conflicted
- Policy and Procedure: Developing guidelines for the use of social media by the firm and its employees.



Nicole Byres has been practicing law for 27 years; half of that time was spent as in-house counsel for a major mining and refining company, and the other half was spent in private practice. She is the Chair of Clark Wilson LLP's Labour and Employment group, and also provides corporate governance advice.

*Nicole regularly advises clients on all aspects of employment law, employer obligations, and privacy and harassment in the work place. Nicole authors a blog on topics related to employment law called *The Legalist*, published by BC Business Online. In March 2010, Nicole posted the first in a three-part series entitled, *Social Media in the Workplace*, which addresses several issues with respect to accessing social media sites at work and the need for social media policies.*

Nicole has held many volunteer and professional board positions in public sector organizations and with the Canadian Bar Association. She is currently on the executive of the Women Lawyers Forum. For fun, Nicole likes to run, cook for her husband and 2 sons, and travel.

Nicole Byres | 604 687 5700 | nmb@cwilson.com http | www.cwilson.com

Workshop B | TBA Room

Grace Under Pressure:

How to Communicate Effectively and Confidently in Law Offices

**Presented by Karen Bresler
B.A., LL.B, CPCC | R. JOHNSON**

Session Overview:

This interactive workshop, presented by a lawyer coach, will teach you the art of communicating powerfully with people, with special emphasis on communicating with lawyers.

You will learn how to:

- Get a lawyer's attention
- Express your ideas so as to gain attention, support and respect
- Maximize collaboration and mutual support



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- Present your message in limited time opportunities
- Understand different personality types and how to utilize this awareness
- Design a working alliance to meet the needs and wants of both parties

What is the most important factor for success in today's law firm?

Surveys indicate that interpersonal communication in all workplaces is the major cause of unhappiness in the workplace and decreased productivity. This spills over into personal lives. Communication skills are therefore a critical factor in your success at work and in your personal life. Having these tools in your "toolbox" will enhance your relationships and assist in achieving your goals in all areas of your life.

Lawyers and Law firms: How are they different?

In a law firm, it is crucial to understand and work with many personalities in a service-intensive and high-pressure environment. Honing your communication skills will maximize your success and personal satisfaction, tuning them to a legal environment to enhance your image and enjoy recognition and respect.

Your image

You will project more confidence, professionalism and leadership as a result of your ability to communicate more effectively with a variety of personality types.

Your choice

You can choose to do things the way you have always done them, or you can choose to be open to learning new ways of doing and being. The workplace of our century demands that people constantly upgrade skills and adopt an attitude of constant learning. Coaching is a huge growth industry in corporations as it is a powerful process which supports individual and corporate growth. A legal environment is unique in its sub-culture, levels of responsibility, time constraints and stressful demands.

What's next for you? What will you choose to do? Will you be part of the change?



Karen Bresler is fearless in her passion for having each person tap into their core essence and powerfully move forward from their unique strengths and values to lead a fulfilling and balanced life, every single day.

With her legal background as the starting point, Karen will use her skills as a certified coach to guide you to learn communication skills, specifically in a law environment. You will learn to tap into your unique power to design the workplace of your dreams. Yes, you can! And then she will hold you accountable for the actions you commit to take when you leave the workshop.

Karen Bresler | 604-687-7555 x 104 | karen@rjohnsoncorp.com | www.rjohnsoncorp.com



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Workshop C | TBA Room

Do You Get "IT"?

Valuable Insights on Technology from Legal Insiders - A Panel Discussion

Dean Leung, Director of Technology | Davis LLP
Dave Ewanchuk, Director of Information Services | Bull Houser & Tupper LLP
Doug Arnold, Principal | DA Consulting Inc.
Shaun Roberts, President | Softlanding Network Solutions Inc.

Session Overview:

The Panel will cover the following four topics:

- 1. IT Strategic Planning**
- 2. Cloud Computing**
- 3. Cost-Effective Technology for Small & Medium-Sized Firms**
- 4. Microsoft Primer**

After the presentations, you will have an opportunity to ask specific questions in a small group setting in one of the four topic areas of your interest.



Dean Leung is the National Director of Information Technology at Davis LLP. He received his Bachelor of Applied Science in Electrical Engineering at the University of British Columbia and holds several IT designations including Citrix's CCA as well as Microsoft's MCSE and was formerly a Microsoft Certified Trainer (MCT). Dean has 16 years of IT experience in industries including education, consulting and manufacturing and has written white papers on virtualization, business continuity, as well as voice and data communications. He is also active in the community at UBC as a Convocation Senator and is a member of the Department of Electrical & Computer Engineering Industry Advisory Council. He also serves as a Director of the British Columbia Legal Management Association.

Dean Leung | 604-643-2900 | dleung@davis.ca | www.davis.ca



Dave Ewanchuk's career in IT has spanned 32 years. The first 16 years were spent in the engineering and higher-education IT arenas while the last 16 years have been focused on IT in the legal environment. Dave has been certified as an Information Services professional by the Canadian Information Processing Society since 1989.

During his long career, Dave has planned and implemented more than 100 projects of varying scope and developed long-term plans for various organizations. He has seen technologies and grand plans come and go. He has worked with systems from paper tape and punched-cards to I pads and with users from engineers to professors to lawyers.

It is through this extensive experience that Dave is uniquely positioned to provide key insights into the challenge of attempting longer-term planning in a technology environment that changes day-to-day (if not hour-to-hour). Does how people and technology interact impact on IT strategic planning? Is it possible to project budgets effectively in an area that so rapidly changes? Dave's perspectives and practical advice on these and other topics can assist in developing IT strategies.

Dave Ewanchuk | 604-641-4806 | dje@bht.com | www.bht.com



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Doug Arnold has spent the past 25 years thinking about how technology applies to the practice of law and putting these thoughts into practice. As the principal member of his consulting firm DA Consulting, his team provides technology support to many law firms in BC. His firm offers a broad range of services such as basic help desk user support, systems integration and installation, and custom programming of complex legal applications.

He has an educational background of degrees in both Law and Computer Science and five years of involvement with the UBC Faculty of Law's Computers and Law project. He served as the systems manager with the Attorney General's Legal Services Branch before moving on as an independent consultant providing advice and services to many law firms. In the legal field, he has researched how Artificial Intelligence technology could be used to understand legal thinking and provided forensic services to law firms that want to investigate the inner workings of a specific computer. Where there was the application of legal technology to the practice of law, Doug has been involved at some point over his long career.

Doug Arnold | 604-760-0352 | darnold@daconsulting.bc.ca | www.daconsulting.bc.ca



Shaun Roberts is co-owner and President of Softlanding Network Solutions, a BC-based Microsoft Gold Partner focused on Microsoft infrastructure, SharePoint and Office based products. Softlanding boasts a lengthy legal clientele requiring a diverse set of services such as IT strategic consulting, implementation of Microsoft solutions and complete IT outsourcing. Prior to co-founding Softlanding in 2000, Shaun was a Senior Microsoft Consultant at Syscom Consulting for 10 years.

From the early 1990's running Banyan VINES, he became involved with Microsoft business related solutions from the first release of Windows NT Advanced Server in 1993, to the Canadian launch of the original Microsoft Exchange Server 4.0 mail system in 1996 and original release of SharePoint in 2001. In the legal industry, Shaun has been responsible for implementing iManage, Hummingbird and SharePoint based solutions.

For SoftLanding, Shaun oversees the service delivery and sales teams while managing vital partner relationships. As the primary owner of Softlanding's Microsoft business relationship, he is well versed in the full range of Microsoft business solutions and capabilities. His clients frequently seek his advice on Microsoft business solutions such as SharePoint through this relationship but he also brings knowledge gained as a member of the Microsoft Partner Research Panel and as a participant at the Canadian Excellence Program Executive Roundtables.

Shaun will discuss the value proposition of the current wave of Microsoft technologies including SharePoint and Office 2010, as well as Windows 7 and Server 2008. Some time will also be spent discussing cost effective deployment, usage and license scenarios.

Shaun Roberts | 604- 633-1410 | sroberts@softlanding.ca | www.softlanding.ca



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SATURDAY, OCTOBER 30

General Session 2 | 9:00 am - 12:00 pm | Fraser Room

***Right Person, Right Place, Right Time:
Talent Management Planning for Administrative Staff***

**Presented by Doris Bentley
Managing Director | Centrepont Career Development**

Session Overview:

For many decades, the concept of “talent management” in law firms has been synonymous with succession planning for the most high-performing associate lawyers and partners. Most firms didn’t consider talent outside those two groups when it came to planning for business success. As knowledge workers across a range of disciplines have now become the heart of every law firm, effective talent management, having the right person with the right skills in the right position at the right time, has become the cornerstone for delivering outstanding client service and realizing business goals.

Attracting, selecting, developing, deploying, and engaging employees with the right skills and abilities are all components of a viable talent management plan, and when done well bring competitive advantage to your firm. The challenge is, how to integrate these activities in a way that really delivers in an era of talent shortages and impending baby boomer retirements.

This presentation is a great opportunity for anyone involved in any aspect of their firm’s people strategy to gain a perspective that looks beyond daily staffing requirements to getting the most value and best performance from your people throughout the entire employee life cycle.



*Doris Bentley is the founder and Managing Director of Centrepont Career Management; a talent management consulting firm that specializes in helping business leaders realize focused, cost-effective and targeted solutions to managing every aspect of their people strategy. For the last fifteen years, her diversified roles as a business owner, organizational development and management consultant, career coach, and facilitator of high-impact learning events, have given her the opportunity to work extensively with emerging and experienced business leaders at all levels across a range of industries, including professional service firms. She is a certified human resources professional (CHRP) and holds degrees in arts, adult education and has completed post graduate work in organizational development. Given the importance of talent acquisition to successful business growth, she has developed subject-matter expertise on the hiring and selection process, and has authored *The Competency Connection®: Strategic Hiring for a Changing Workplace*, a process and blue-print for hiring and onboarding the right people, the first time, every time. For more information, please visit www.centrepontcareer.com.*

Doris Bentley | 604-985-5072 | doris@centrepontcareer.com | www.centrepontcareer.com



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FRIDAY, OCTOBER 29 - SPECIAL EVENTS

Welcome Buffet Breakfast | 7:30 am - 9:00 am | Thompson Room

Join us for the first gathering of the BCLMA “We’re on a Roll” Conference. A great opportunity to meet fellow delegates and kick-start your conference experience.

Trade Show & Reception | 4:00 pm - 6:00 pm | Whistler Ballroom A & B

Wander around the Whistler Ballroom and chat with exhibitors while enjoying a drink and hors d’oeuvres. Bring plenty of business cards. Obtain a trade show Passport at the entrance and collect a sticker from each of the exhibitors. At one of the booths, you will have a professional photo taken (head shot only) for the members’ only section of the BCLMA website.

Place your completed Passport in the ballot box to be eligible for the prize draw at 5:55 pm. You must be present to collect your prize!

Dinner | 6:30 pm - 9:00 pm | Fraser Room

Dine with delegates and vendors in a casual atmosphere.

After-Dinner Activities | 9:00 pm onwards

Try your luck in the Casino and use your \$5.00 voucher included in your delegate bag to get started.

River Rock Show Theatre | 8:00 pm

Purchase your tickets to see the legendary Kris Kristofferson live!
www.riverrock.com/entertainment/river_rock_show_theatre/
For tickets: www.ticketmaster.ca

Lulu’s Lounge for Live Entertainment | 9:30 pm

No cover charge.



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CONFERENCE INFORMATION

Dress Code

The dress code is casual throughout the conference. The temperature in the meeting rooms could vary so dress accordingly.

Things to Remember

Business cards.

Bringing a Guest

Your guest is welcome to join you at the conference for meals. Please register your guest and meal preferences on your registration form.

Please Note:

In consideration of others, we request you turn your Blackberry and cell phones to 'vibrate' or 'off' in the conference meeting room and dining rooms.

ACCOMMODATION

The host hotel is the River Rock Casino Resort, Richmond where all the functions will be held.

Visit www.riverrock.com for venue details.

You are responsible for arranging your own accommodation directly with the hotel. A block of rooms have been reserved at a special rate for BCLMA conference delegates until September 28, 2010 or until the group block is sold out (whichever comes first).

One Bedroom Suite (city or marine view) \$149.00 plus taxes

BONUS - *The River Rock Casino Resort is pleased to offer these room rates to BCLMA Conference Delegates for three days prior to and for three days after the conference. If you plan to book extra nights before or after the conference, please do so by calling the hotel reservations department directly at 604-247-8900 and mention the BCLMA conference to receive the preferred rate. Booking extra dates is not available through the online system.*

Reservations at the River Rock Casino Resort can be made through one of the following:

- **Call** the hotel reservations department at 604-247-8900
- **Book online at** www.secure-res.com/res/vn3/cglogin.aspx?hotelid=2822&rlog=912&wtpid=1
Group Password 1010BCLEGA

Parking: Complimentary in the West Parkade

Check-in is 4:00 pm. Check-out is 11:00 am.

Any requests for refunds of room reservations must be made directly with the hotel.

If you have any questions, please contact Jane Kennedy, Administrator, BCLMA membership@bclma.org, 604-988-1221



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HOTEL INFORMATION & DIRECTIONS

River Rock Casino Resort

8811 River Road
Richmond, BC V6X 3P8 Canada
604-247-8900

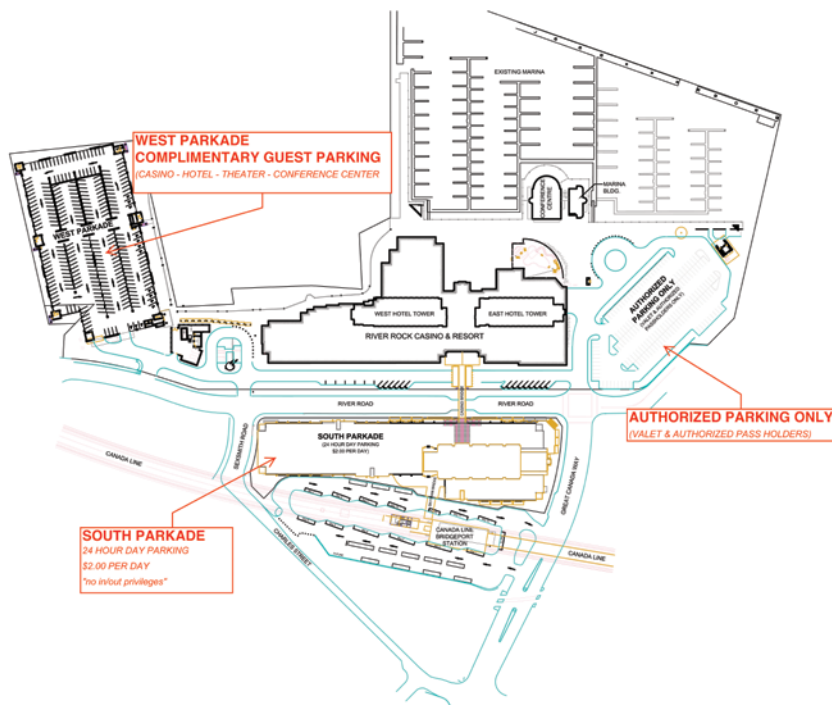
Directions: Transportation Options

By Car

Take Oak Street to the BC # 99 Highway
Take exit 39A for Sea Island Way toward Airport (270 m)
Merge onto Sea Island Way West (240 m)
Turn right at Garden City Road (110 m)
Take the 1st left onto Bridgeport Road (350 m)
Turn right at No 3 Road (280 m)
Take the 2nd right onto River Road
River Rock Casino will be on the left

By Transit

CANADA LINE TO YVR (17 minutes from downtown Vancouver)



River Rock Casino - Parking Map



BCLMA 2010 Conference, October 29 - 30, 2010 Richmond, British Columbia

BCLMA DELEGATE REGISTRATION

One registration form to be completed per registrant. Please print clearly and mail with cheque or credit card information to the BCLMA office.

CONTACT INFORMATION

Name	Title	Firm
Address	City/Prov	Postal Code
Phone	Fax	Email

This is my first BCLMA Conference

CONFERENCE REGISTRATION

1. FULL REGISTRATION - October 29 & 30, 2010

- Two half-day Educational General Sessions (1&2)
- One Workshop
- Tradeshow with Cocktail Reception
- Special Discounted Room Rate at the River
River Rock Casino Resort
- Two Full Buffet Breakfasts
- One Buffet Lunch
- Friday Night Dinner
- Refreshments and Snacks at General Sessions

WORKSHOPS (choose one) - Friday, October 29, 1:30 pm - 4:00 pm

- Workshop A: ***Social Media Success: Practical Advice for Legal and Professional Conduct in the Online World***
(Susan Van Dyke, Nicole Byres)
- Workshop B: ***Grace Under Pressure: How to Communicate Effectively and Confidently in Law Offices***
(Karen Bresler)
- Workshop C: ***Do you get "IT"? Valuable Insights on Technology from Legal Insiders*** (Dean Leung, Dave Ewan-chuk, Doug Arnold, Shaun Roberts)

	Fee	HST	Total
<input type="checkbox"/> Early Bird (for BCLMA members only) until August 27, 2010	\$350.00	\$42.00	\$392.00
<input type="checkbox"/> Member (after August 27, 2010)	\$399.00	\$47.88	\$446.88
<input type="checkbox"/> Non-member	\$425.00	\$51.00	\$476.00

2. ONE-DAY REGISTRATION - Friday, October 29 only

- Educational General Session 1
- One Workshop
- Tradeshow with Cocktail Reception
- Special Discounted Room Rate at the River
River Rock Casino Resort
- One Full Buffet Breakfast
- One Buffet Lunch
- Friday Night Dinner
- Refreshments and Snacks at General Sessions

WORKSHOPS (choose one) - Friday, October 29, 1:30 pm - 4:00 pm

- Workshop A: **Social Media Success: Practical Advice for Legal and Professional Conduct in the Online World**
(Susan Van Dyke, Nicole Byres)
- Workshop B: **Grace Under Pressure: How to Communicate Effectively and Confidently in Law Offices**
(Karen Bresler)
- Workshop C: **Do you get "IT"? Valuable Insights on Technology from Legal Insiders** (Dean Leung, Dave Ewan-
chuk, Doug Arnold, Shaun Roberts)

	Fee	HST	Total
<input type="checkbox"/> Early Bird (for BCLMA members only) until August 27, 2010	\$299.00	\$35.88	\$334.88
<input type="checkbox"/> Member (after August 27, 2010)	\$349.00	\$41.88	\$390.88
<input type="checkbox"/> Non-member	\$375.00	\$45.00	\$420.00

3. HALF-DAY REGISTRATION - October 29 or 30

*Includes welcome breakfast and one morning General Session (choose one)

- Session 1 - Friday, October 29, 9:00 am - 12:00 pm
Current Trends in the Legal Profession and Succession Planning for Management (Blane Prescott)

or

- Session 2 - Saturday, October 30, 9:30 am - 11:30 am
Right Person, Right Place, Right Time: Talent Management Planning for Administrative Staff (Doris Bentley)

	Fee	HST	Total
<input type="checkbox"/> Member or Member Firm Representative	\$110.00	\$13.20	\$123.20
<input type="checkbox"/> Non-member	\$125.00	\$15.00	\$140.00

Meal Attendance - Your response is required

To help with the conference planning, please indicate the likelihood of your attendance at the following meal functions.

	I will attend	I will NOT attend
Friday morning Welcome Breakfast Buffet.....	<input type="checkbox"/>	<input type="checkbox"/>
Friday buffet lunch.....	<input type="checkbox"/>	<input type="checkbox"/>
Friday dinner.....	<input type="checkbox"/>	<input type="checkbox"/>
Saturday morning buffet breakfast.....	<input type="checkbox"/>	<input type="checkbox"/>

Guest and/or Spouse Attendance

Guests and/or spouses are welcome (tax and gratuity are included in prices listed below).

	Fee		# of guests	Total
<input type="checkbox"/> Friday morning Welcome Buffet Breakfast	\$38.00	X	_____	\$ _____
<input type="checkbox"/> Friday Buffet Lunch	\$36.00	X	_____	\$ _____
<input type="checkbox"/> Friday Night Dinner	\$75.00	X	_____	\$ _____
<input type="checkbox"/> Saturday morning Buffet Breakfast.....	\$38.00	X	_____	\$ _____

Please print guest/spouse's full name: _____

Special dietary requirement (dinners only): _____

Total Registration Fee (delegate + guest/spouse)..... \$ _____

Please note: Upon receipt, your registration will be acknowledged via email.

This registration form cannot be processed unless accompanied by full payment.

Cancellations received prior to October 9 will be refunded in full. Cancellations received between October 9 and October 17 will be refunded at 50% of the registration fee or a substitution may be made at no cost. No refunds will be issued for cancellations received after October 17, 2010. Requests must be submitted to the BCLMA Office 604-988-1221 or to membership@bclma.org. Any requests for refunds of room reservations must be made directly with the hotel.

Method of payment

Cheque enclosed (preferred method; payable to BCLMA)

Visa credit card only (Note: Credit card payments will be processed by Ratcliff & Company LLP)

Visa Card #

Expiry Date

Cardholder name (please print)

Cardholder signature

Date

Please mail your completed form and cheque to:
Jane Kennedy, BCLMA, PO Box 75562, RPO Edgemont Village, North Vancouver, V7R 4X1

For guest room reservations, please call the River Rock Casino Resort
8811 River Road, Richmond BC, V6X 3P8
directly a 604-247-8900 or toll free 1-866-748-3718
To ensure our special rate, identify yourself as a participant attending the BCLMA conference.

Book online at:

www.secure-res.com/res/vn3/cglogin.aspx?hotelid=2822&rlog=912&wtpid=1

Group Password: 1010BCLEGA